

Equipment Authorization and Purchase Request

To: SANREM CRSP Management Entity (540-231-1230)
Award No. EPP-A-00-04-00013-00

Date: _____

From: Lead-PI: _____ Institution _____

_____ Item is Special Purpose. Can be used only for research activities (i.e. microscopes, and other laboratory equipment). **Prior written approval by USAID/W contract office is required when the unit cost exceeds \$5,000.**

_____ Item is General Purpose. Can be used for other than research use (equipment and furnishings, reproduction and printing equipment, motor vehicles and automatic data processing equipment) **Prior written approval by USAID/W contract office is required when the unit cost exceeds \$5,000.**

_____ Is this equipment **US source and origin**? Yes _____ No _____

_____ Item requires source and /or origin waiver if source (vendor) and/or origin (manufacturer) are other than U. S. Complete the justification for waiver on the next page.
Item(s) to be purchased _____

Quantity _____ Unit Price (U.S. \$): _____ Total Price: _____

Equipment will be used in what location: _____

Person(s) responsible for equipment: _____

Suggested Vendor and **Country of Source/Origin**: _____

Discussion/Justification

Was this equipment approved **in the Work plan**? Yes _____ No _____

Which Work plan Year? 1 _____ 2 _____ 3 _____ 4 _____ 5 _____

Approvals:

SANREM CRSP Program Director _____ Date _____

SANREM CRSP Administrative PI _____ Date _____

SANREM CRSP AOTR, USAID _____ Date _____

SANREM CRSP equipment authorization and purchase request
(continued)

Source/Origin Waiver:

Justification: (Why must non-U.S. vendor/manufacturer be used? If purchase is made in Host Country, is it an "off-the-shelf" item? Are spare parts and qualified dealers/technicians available for maintenance?)